

**Comprehensive Plan Committee**  
**Minutes June 18, 2002**  
*Third Tuesday of the Month*

Members present: Art Albrecht, Shelley Baker, Richard Baugh, Les Bolt, Joe Fitzgerald, Jim Huffman, Dorn Peterson, Kathy Sarver, Robert Steere, Carl Wassum, and David Wiens.

Members absent: Rudy Propst.

Staff present: Stacy Turner, Director of Planning and Community Development; Earl W. Anderson, Senior Planner; and Keith Markel, Planner.

Chairman Huffman called the meeting to order at 7:00 p.m. and welcomed everyone to the meeting of the Comprehensive Plan committee. He then introduced Debra Stevens as the newest member of the Comprehensive Plan Advisory Committee. She has been appointed to replace Todd Alexander's position on the Planning Commission. Chairman Huffman then asked Mr. Anderson to walk the committee through the draft of the Request for Proposal that will be used to select the consultant that will oversee the Comprehensive Plan process.

Mr. Anderson said that staff used examples from surrounding localities to develop the RFP. Modifications and adjustments were made to specifically address issues and concerns unique to the City of Harrisonburg. He said that 10 meetings have been projected for the purpose of gathering public input.

There was then discussion over what would be an appropriate number of meetings.

Les Bolt supported the idea of having one meeting in each of the voting precincts and then a catchall meeting.

Chairman Huffman suggested picking subject areas to focus the public input meetings

It was finally decided that ten meetings is an accurate estimate.

Mr. Wiens suggested holding the first five precinct meetings and then, as a group, decided where to go from there.

Chairman Huffman then asked how the consultant would be selected.

Mrs. Turner said that it would be best to select one or two members from the committee to be involved with the selecting of the consultant.

Mrs. Sarver asked if the recent discussions regarding overlay districts and

The next meeting was scheduled for Tuesday, July 16<sup>th</sup> at 7:00p.m. in the second floor conference room of the Municipal Building. Mrs. Sarver announced that she would not be able to attend that meeting.

With no further business the meeting was adjourned at 7:50 p.m.